

PROCESSES AND METHODOLOGY FOR INNOVATION

ADES 5510/CSCE 5933/INFO 6900

UNT Main Campus, ART 125

Monday, 11AM - 1:50PM

Prof. Ruth West, PhD

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Office Location: Zoom

Office Hours: By appointment

COURSE DESCRIPTION

This hands-on course explores the intersection of experimental human computer interaction, user experience, and innovation based on current research and trends in HCI. Students in the course develop a research project in experimental human computer interaction utilizing a variety of methods, including eye tracking or other biometrics, rapid prototyping, usability and other HCI methods, that is tailored to their individual interests and academic and professional objectives. Learners gain fluency with the research, design, implementation and delivery lifecycle using both quantitative and qualitative research and design methods to gain a foundation for conducting experimental design and analysis on user centered projects.

Work conducted in this course addresses a variety of timely topics and questions in the area of experimental human computer interaction and utilizing emerging technologies, including virtual reality (VR), augmented reality (AR), spatial computing, gaming, robotics, machine learning, wearable technology, mobile technologies and more. Eye tracking is a cross-cutting analysis methodology applied in multiple contexts to inform innovation research. Its broad scope and applicability facilitate student collaboration across multiple disciplines in the course in ways that are applicable in real-world contexts. Projects include a mixture of theory, hands-on practice, quantitative and qualitative methods and may lead to the individual or collaborative authoring of peer-reviewed publications, presentations and/or exhibitions in multiple disciplines.

COURSE CONTENT & SCHEDULE CHANGES

The course schedule, assigned readings, assignments and grading rubrics are subject to change in timing, content and scope at the Course Instructor's discretion.

COURSE PREREQUISITES

None

COURSE OUTCOMES & OBJECTIVES

Upon successful completion of this course, student should be able to:

- demonstrate an understanding of human-computer interaction and the use of multiple research methods
- conceptualize, plan, design and implement quantitative + qualitative research and design methods
- demonstrate an understanding of ethical and responsible conduct of research
- explore and effectively organize, critique and synthesize research literature and visual and technological source materials
- successfully collaborate in cross-functional, multi-disciplinary teams
- demonstrate effective writing, critical analysis and synthesis skills
- demonstrate an understanding of emerging technologies such as VR/AR, robotics, gaming, machine learning etc.

COURSE DELIVERY FORMAT:

The course will meet **synchronously, on campus**. In the event that remote course delivery is required, we will meet (online, via the internet) via zoom.

Remote instruction may be necessary if community health conditions change or you need to self-isolate due to COVID-19. Students will need access to a **computer connected to the internet** including a **webcam** and **microphone** in combination with **Zoom** and **Canvas** in order to participate fully in remote portions of the course. In the event of remote instruction, we will keep **webcams on during the entire course meeting time**.

- Access the specific Zoom link for the course sessions in the CANVAS site via the “Zoom” link in the navigation menu.
- It is the student’s responsibility to regularly check the CANVAS course announcements and monitor their UNT email for course instructions and updates.

TECHNOLOGY REQUIREMENTS IN THE EVENT OF REMOTE INSTRUCTION

- Students are required to have access to a computer with hi-speed internet access, web browser software, a webcam and microphone and speakers/headphones for audio and video capabilities to participate fully in remote portions of this class. These features come standard on most computers.

TECHNICAL ASSISTANCE:

Computer Help Desk: CANVAS, Zoom and Computing

For help with CANVAS, Zoom, or other computing issues related to work for our course, please contact the UNT Student IT help desk.

Help is available at: <https://online.unt.edu/gethelp>

Extended hours are available and updated at this link.

Contact UIT Helpdesk for assistance:

- **Web:** <https://it.unt.edu/helpdesk>
- **Phone:** 940-565-2324
- **Email:** helpdesk@unt.edu
- **Hours (visit the helpdesk website for hours)**

REQUIRED COURSE RESOURCES/MATERIALS

Computer

A laptop/personal computer capable of effectively running the applications and tools required to accomplish the student projects and research for the course and access to high-speed internet.

Canvas	We will use Canvas for course materials including, but not limited to: syllabus, project instructions, assignments, readings and weekly course meeting topics
Zotero https://www.zotero.org/	Zotero is a bibliographic management tool that is an online, web browser plugin, and standalone application. Our course will use Zotero to share and organize the growing body of literature and other information assets we will collect and utilize in our projects.. Instructions for setting up and configuring Zotero will be provided during the first week of class.
Figma https://www.figma.com/	Figma is an online collaborative prototyping and interaction design tool. Setup a free educational account online.
Miro https://www.miro.com	Miro is an online collaborative whiteboard and diagramming platform. Setup a free educational account online.
Adobe Creative Cloud UNT-student discount for personal computers: https://news.cvad.unt.edu/adobe-news	Adobe Creative Cloud is a set of applications for digital content creation and modification. Access is available on campus to students via the computer lab. Information / instructions for when we need to use these tools will be provided in class at the time that we start the assignments. <u>Students do not need to purchase any subscriptions until we start to use these tools as part of projects.</u>
Open Source/Open License/Freely Available Software and Digital Tools	Options for open source/open license software may be available depending on the nature of each student’s project requirements. We will discuss options as we work on the course projects. These tools may include but are not limited to: Figma, Unity 3D, Sketch Up, Blender 3D , and other digital tools, as well as code frameworks such as Python and Jupyter notebooks , or other coding environments.

Google Drive	We will use a secure Google Drive to store materials for the class project. Information for how to access the drive will be provided during our course meetings. You will need to provide a gmail in order to access the drive.
Office 365 https://it.unt.edu/installoffice365	We will use tools such as Word, Excel and Powerpoint as part of our projects. The university provides access to Office 365 for all students.
Data Analysis Tools https://www.maxqda.com/ https://www.dedoose.com/ https://unt.qualtrics.com/	We will utilize Dedoose and MAXQDA for analysis of qualitative data, including audio transcripts and video recordings. We will utilize tools for transcribing interview recordings. We will utilize Qualtrics for online surveys. We will utilize a variety of additional data analysis tools as needed during the course of our research. Information about tools will be provided during our course sessions as they become relevant to the course projects and research. <u>Students do not need to purchase any subscriptions until we start to use these tools as part of projects.</u>
Tobii Pro Academy https://www.tobiiipro.com/learn-and-support/learn/	Access to several videos from the Tobii Pro Learning Academy will be provided by the instructor during this course.
Linkedin Learning https://itss.untssystem.edu/divisions/mrs/linkedin-learning	We will make use of several online learning resources, including UNT's access to Linkedin Learning. Instructions for which resources to utilize/access will be provided during course sessions.
Additional Materials	Additional materials will be utilized according to the requirements of each student's research projects and the group research project that will be defined collaboratively during this course.

ADDITIONAL COURSE REQUIREMENTS

IRB CITI Training Certificate

- All students in the course are required to provide a current IRB training certificate (within the past 3 years) or complete the CITI IRB certificate training. Information for this will be provided by the instructor.

REQUIRED READINGS

- This course has one required textbook that is available through the UNT bookstore.
- Additional texts will either be found on the web or provided by me electronically. Reading assignments will be provided during course sessions. They are a required part of the research and projects for this course and comprise a significant portion of the evaluation. Readings are NOT optional.

PARTICIPATION

Participation includes a combination of conducting research, readings (outside of class), discussion (in class) and attendance and engagement in course sessions and collaboration with student colleagues.

CLASS PARTICIPATION EXPECTATIONS

I expect you to attend every class. You are responsible for completing all of the required assignments. I expect all students to participate in class discussions, contributing ideas and perspectives. All your work should incorporate aspects or issues addressed in class in relation to your personal or professional interests.

You are expected to assist in maintaining a classroom environment that is conducive to learning. In order to assure that everyone has an opportunity to gain from time spent in class, unless otherwise approved by the instructor, you are prohibited from using cellular phones or beepers, checking your email or surfing the internet, updating your social networking sites, eating or drinking in class, making offensive remarks, reading newspapers or magazines, sleeping or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in, minimally, a request to leave class, which will be counted as an unexcused absence

ASSIGNMENTS & ASSESSMENTS

Assignments	Percent %
Research methods projects	40
HCI research and design project	45
Readings	10
Participation & collaboration	5
Total	100%

Due dates for assignments: Each assignment/deliverable has a due date specified in CANVAS. The majority of assignments are due as submissions in CANVAS on 11:59 PM the evening prior to the day they are to be presented, and discussed in a class session. **Refer to the instructions and due dates for each individual assignment in CANVAS. Please make sure to submit your work in advance of 11:59 PM as the assignments time out in Canvas at 11:59 on the due date.**

Rubrics: assignments have a rubric and points that can be viewed in the online course management system, CANVAS

Grading: Grades will be provided regularly through the semester and at the end of term.

A = Excellent (100-90%)

B = Above Average (89-80%)

C = Average (79-70%)

D = Inferior (69-60%) [passing but not necessarily satisfying degree requirements]

F = Failure (59% or below)

NOTE: **Percentages for grades are not rounded up.** UNT grading policy does not have a + or - system for rounding.

COURSE SCHEDULE

The course schedule, assigned readings, and assignments and evaluation are subject to change in content and scope at the Course Instructor's discretion.

Week	Course Session
1	Welcome & Course Structure Human-computer interaction overview Reading - HCI Introduce: HCI Paper Presentations
2	Present: HCI Paper Presentations Research Topic Methods: Eye Tracking
3	Methods: Prototyping Tools: Figma
4	Novel Interfaces Methods: Review of Literature Methods: Heuristic Evaluations Methods: Think Aloud
5	Research Question Research Ethics
6	Research Objectives Prior Work Statement

	Purpose Statement Related Works
7	Research Protocol Protocol-Data Matrix Methods: Observation Tools: Qualtrics
8	HOLIDAY - NO CLASS. – CAMPUS CLOSED
9	Data Capture Methods: Survey Instruments UX in XR
10	Methods:IRB Materials Methods: Data Capture Instruments Methods: IRB Application
11	Data Analysis Methods: Recruitment Materials Methods: Informed Consent Methods: Electronic Waiver
12	Final Presentations Methods: Data Analysis Approaches
13	Complete: IRB Application Working session: Study Facilitation
14	Work Week: Practice Study Facilitation Sessions
15	Last day of class Present: Final Presentations NOTE: There is no final exam for this course

ATTENDANCE POLICY

- Regular and punctual attendance is required.
- Attendance will be recorded at the start of class. If you miss attendance it is your responsibility to check in with the instructor.
- Absences require a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences) in order to be counted as excused.
- More than three unexcused absences will lower your final grade by one letter grade per additional absence (4 or more)
- Departure from a class session prior to the end of the regularly scheduled class time is considered an absence.
- You are responsible for notifying the instructor of an absence within 24 hours of the absence. Do not call the main office to leave the instructor a message that you are missing class. Notification via email is preferred.
- **If you are absent you are responsible for contacting a class member in order to get any information or assignments that were given in class.** The instructor will not use any class time to repeat missed lectures or assignments. The instructor will not email missed course information or assignments to students who have missed class.
- Most lectures, demonstrations, and assignments will occur at the beginning of class periods and will not be repeated for those who come in late.
- A tardy arrival is considered to be arrival 5 minutes after the beginning of class.
- If you are late to class, you will need to notify the instructor at the end of the class period to replace an absence with a tardy. Three tardies will constitute an absence.

- Assignments missed may only be made up with an official note from the Dean of Students office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences).
- The roll call attendance will be automatically applied via the CANVAS gradebook.

CLASS RECORDINGS

Synchronous (live) and asynchronous sessions in this course will **NOT be recorded**.

Class recordings by students or others are not permitted without express written approval of the instructor. Class materials and or/any recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

CONFIDENTIALITY OF PROJECT MATERIALS AND DATA

Human subjects and research project data and materials are confidential and governed by the IRB agreement for the research. Maintaining confidentiality of research data and materials is a fundamental principle of the ethical conduct of research with human subjects. More information about the IRB agreement and guidelines and requirements for working with confidential project data will be provided during class.

COVID-19 IMPACT ON ATTENDANCE

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. **Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19.** It is important that you communicate with me **prior to being absent** as to what may be preventing you from coming to class so I may make a decision about accommodating your request to be excused from class.

While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important. If you are experiencing any symptoms of COVID-19

(<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus.

COMMUNICATION and COURSE UPDATES

Student communication and course updates will be conducted through the UNT CANVAS course management system **announcements and email and/or UNT email. You are responsible for monitoring your UNT e-mail and the course CANVAS pages, including announcements and email, for communication and updates.** If an email or course update has been sent out, **it is assumed you have received it and are responsible for any specified course requirements therein.**

Email: When contacting the instructor it is preferred that you use UNT email and not the CANVAS messaging system since the CANVAS system often does not send a timely notification. Emails must include a header that reflects the subject of the email, in addition to the body of the email. My email is: ruth.west@unt.edu I will answer emails in the order in which I receive them, as soon as possible, and within three business days (M-F). My email hours are 10 AM – 5 PM. I will not be available to reply to emails during weekends. I will not reply to emails from those who were absent and would like information on what was missed in class. Please see the attendance section for how to obtain information if you missed class.

OFFICE HOURS

I request that students schedule an appointment in advance to meet during office hours. You can make an appointment by speaking with me during a class session, or via email.

LATE WORK / MAKE-UP POLICY

Late work is not accepted in this course. All work turned in after the deadline will receive a grade of zero unless the student has a university-excused absence as per UNT policy 06.039 <https://policy.unt.edu/policy/06-039> and provides documentation within 48 hours of the missed deadline. It is the student's responsibility to communicate

with the instructor in a timely manner within this timeframe. **Computer issues, or technical difficulties, including access to CANVAS are not mitigating circumstances to excuse late work penalties.** It is important to keep backup copies of work in progress, maintain your computer and any peripherals in working order, and submit projects before/by the due date.

GRADE DISPUTES

You are required to wait 24 hours after the posting of grades for assignments before contacting the instructor to dispute a grade. Within that time, you are expected to review the assignment details and reflect on the work you turned in. If you would still like to meet, email the instructor to set up a meeting (grades cannot be discussed over email). You should come to our scheduled meeting with specific examples that demonstrate that you earned a higher grade than you received. If you miss your scheduled meeting, you forfeit your right to a grade dispute. If you do not contact the instructor to schedule a meeting within seven days of receiving your grade, you also forfeit your right to a grade dispute.

GENERATIVE ARTIFICIAL INTELLIGENCE POLICY

The **purpose** of this course is for you to acquire the knowledge and expertise embodied in the course content and its application. The **professional standard** is that peer-reviewed research publications (e.g. conferences, journals etc) define authors as “identifiable human” e.g. <https://www.acm.org/publications/policies/new-acm-policy-on-authorship>.

Generative AI, such as the models that generate text, (e.g. ChatGPT, Bard etc.) or images (e.g. DALL-E, Midjourney etc.) is a technological advance and an emerging set of tools and skills. Generative AI can produce both useful (accurate) and inaccurate, invalid or irrelevant content (generative models hallucinate = fabricate). In professional contexts, AI generated content may be deemed unacceptable, such as for peer-review or publication depending on the focus of the research (or project aims). As a result, the assignments in this course require you to submit work that is original to you, unless the assignment has a specific prompt that permits or encourages the use of generative AI. To explore the benefits and challenges of generative AI, certain assignments in this course have specific prompts that permit and encourage the use of generative AI. Unless an assignment specifically permits use of generative AI tools, the assignment requires students to submit work that is entirely original to them.

- All work must be original to you unless the assignment prompt permits or encourages use of generative AI tools.
- Use of generative AI tools must be acknowledged and cited appropriately using APA or IEEE Style Guide. Even small amounts of paraphrased or quoted text must be acknowledged and cited. Include prompts, model used and URL.
- It is the student’s responsibility to assess the accuracy, validity and relevance of any AI generated content submitted to an assignment.
- If inaccurate, invalid or irrelevant AI generated content is found in your work, you will not receive full credit.
- This course adheres to UNT’s Academic Integrity guidelines <https://vpaa.unt.edu/ss/integrityLinks> to an external site. and policy <https://policy.unt.edu/policy/06-003>. Plagiarism is a violation of academic integrity and is not acceptable in this course. You will not get credit for work that is plagiarized.
- **Use of generative AI in assignments:** Certain assignments in this course permit or encourage the use of generative artificial intelligence (AI) tools, such as ChatGPT, Bard, Dalle-2, Midjourney and more. Generative AI is an emerging set of tools and skills and we will have opportunities to explore the benefits and challenges in its use. When use of AI is permissible, it will be clearly stated in the assignment prompt posted in Canvas. Otherwise, all other assignments do not allow the use of generative AI for your work, and you are required to submit work that is original to you and produced entirely by you. You may not use AI tools to generate work for an assignment to be submitted for a grade unless it is expressly permitted as part of the assignment prompt. The reason for this is that submitting work created in whole or in part by generative AI as your own does not enable you to fulfill the purpose of the course which is to acquire the knowledge or expertise embodied in the course content and its application.
- **Acknowledging and citing use of generative AI:** In those assignments where generative AI tools are allowed, you must appropriately acknowledge and cite their use. For example, if you generate the entire document or image using generative AI tools, at the end of the document, you must include a section heading “Use of Generative AI Tools” and within that section write a statement that clearly states how they were used. For example: “I generated this document using ChatGPT, and reviewed it and edited it for

accuracy.” Or, “I generated this image of [state which image or images] using Midjourney, and I reviewed it and edited it for accuracy and relevance.” You must also include the specific prompts you submitted to the generative AI tool to generate the content submitted. If you use smaller amounts of content created by generative AI tools you must indicate it by appropriately citing it using APA or IEEE citation style guide.

- **Ensuring accuracy and relevance of generative AI content:** It is your responsibility to review any content created using generative AI tools for accuracy, validity, applicability and relevance. If inaccurate, irrelevant or invalid AI generated content is found in your work, you will not earn full credit for the work submitted.
- **Academic Integrity expectations:** This course adheres to UNT’s Academic Integrity guidelines <https://vpaa.unt.edu/ss/integrity> and policy <https://policy.unt.edu/policy/06-003>. Plagiarism and cheating are both identified in the policy as a violation of academic integrity and are not acceptable in this course. You will not receive credit for work that is plagiarized.
- **Source:** This generative AI course syllabus policy has been derived from generative AI policies developed at Carnegie Mellon University.

ACADEMIC INTEGRITY

According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Academic dishonesty includes cheating, fabricating or falsifying information or sources, improper collaboration, submitting the same paper/work for different classes without permission. Unfortunately, incidents of academic dishonesty, especially plagiarism, have been increasing throughout colleges and universities in the United States. Plagiarism occurs when you deliberately or unintentionally use another person's language, ideas, design, or materials and present them as your own work without properly acknowledging and citing the source. The University of North Texas considers plagiarism a serious form of academic dishonesty. Avoid plagiarism by carefully and correctly citing your sources whenever you use someone else's words, equations, graphics, or ideas. If you are unsure of something and are worried you may be plagiarizing, come see me. Cite sources carefully, completely, and meticulously; when in doubt, cite.

The university, college, department, and I expect you to conduct your own papers/design and to provide full and accurate citations for any specific ideas or language—words, phrases, sentences—that you take from outside sources, including the internet. For the university’s policy on Academic Integrity, please refer to the website at <https://facultysuccess.unt.edu/academic-integrity>. Any act of academic dishonesty in this class may result in receiving an F on the assignment/project/test, dismissal from class with a final grade of F, and even suspension or expulsion from the university, depending upon the severity of the violation.

DISABILITY ACCOMMODATION

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565-4323.

RULES OF ENGAGEMENT

UNT rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation,

gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.

- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use "I" statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual's experiences.
- Use your critical thinking skills to challenge other people's ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as "YELLING!"
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using "text-talk" unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these Engagement Guidelines (<https://clear.unt.edu/online-communication-tips>) for more information.

EMERGENCY NOTIFICATION & PROCEDURES

UNT Emergency Guide: <https://emergency.unt.edu/about-us>

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to the course management system for contingency plans for covering course materials.

ACCEPTABLE STUDENT BEHAVIOR

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.

STUDENT EVALUATION ADMINISTRATION DATES

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13 and 14 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.

INCOMPLETE GRADES

An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. In consultation with the instructor, complete a request for an Incomplete Grade. This form can be found on the department website and must be turned into the department chair prior to the last day of classes (not the exam date). Note: A grade of Incomplete is not automatically assigned to students.

SEXUAL DISCRIMINATION, HARASSMENT & ASSAULT

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more. UNT's Dean of Students' website offers a

range of on-campus and off-campus resources to help support survivors, depending on their unique needs: <http://deanofstudents.unt.edu/resources> Q. UNT's Student Advocate she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students' office at 940-565-2648. You are not alone. We are here to help.